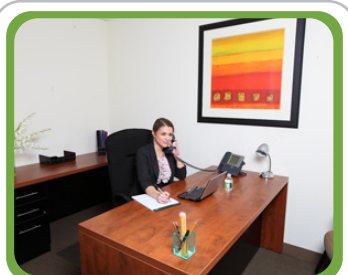


Workplace | Solutions



In today's economy, companies are seeking the most cost-effective ways to do business. With the goal of reducing operational costs while improving efficiency, companies need to have the flexibility to telework anytime, anywhere securely. However, even in an increasingly virtual business world, it is important for companies to have access to physical workplaces which allow them to conduct essential meetings and training sessions.

Metro Offices' new **FlexDesk Office Solutions** are designed to accomplish these objectives through a combination of telework capabilities and flexible space requirements.

FlexDesk

- ▶ Unified Communications including VoIP with local number
- ▶ Access to Online Reservation System
- ▶ Follow-me / Find Me phone technology
- ▶ Unlimited domestic long distance
- ▶ Voicemail to e-mail
- ▶ Telephone Answering
- ▶ Call screening
- ▶ Mail forwarding
- ▶ 40 hours per month of workstation, virtual club, or lounge usage at any DC, MD or VA location
- ▶ 4 hours of meeting room usage
- ▶ Use of Address, Mail Forwarding
- ▶ Wireless Internet access

FlexDesk Premier

- ▶ 24/7 unlimited usage of Dedicated Desk in shared office
- ▶ Access to Online Reservation System
- ▶ Unified Communications including VoIP with local number
- ▶ Follow-me / Find Me phone technology
- ▶ Unlimited domestic long distance
- ▶ Voicemail to e-mail
- ▶ Telephone answering
- ▶ Call screening
- ▶ Wireless Internet access
- ▶ Use of Address, Mail Forwarding
- ▶ 8 hours of meeting room usage to be used at any DC, MD or VA location

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